



**CEIAG Policy
including Provider
Access Policy
Statement**

Date of implementation: October 2019

Date of review: October 2021

Introduction

Tytherington School has high quality careers advice and guidance, to support our high achieving and ambitious students. This is developed throughout a student's time at the school and is always supportive of their aspirations, strengths and skills. The focus of the support is aimed at destinations associated with a selective and highly academic school.

Schools have a statutory duty to provide careers education in Years 8-13 (Section 42A and section 45A OF THE EDUCATION ACT 1997). At Tytherington School a young person's career choices pathway is supported through their learning and work experiences. All young people need a planned programme of activities to help them make 11-19 choices that are right for them and to be able to manage their careers throughout their lives.

Rationale for Careers Education Information Advice and Guidance (CEIAG) Careers Education, Information Advice and Guidance makes a major contribution to preparing young people for the opportunities, responsibilities and experiences of life, in order to help them make a successful transition to adulthood and a place of work. It includes:

- Preparing students for the opportunities, responsibilities and experiences of life
- Supporting young people to achieve their full potential
- Empowering young people to plan and manage their own futures
- Providing comprehensive information on all options
- Raising aspirations • Promoting equality, diversity, social mobility and challenging stereotypes
- Enabling young people to sustain employability and achieve personal and economic wellbeing throughout their lives

COMMITMENT

Tytherington is committed to providing a planned programme of careers education for all students in Years 7-13 and information, advice and guidance.

The school endeavours to follow the National Framework for CEIAG 11-19 in England (DfES, 2001 and 2007) and other relevant guidance from the DfES, QCA and Ofsted.

Links with other policies

The policy for CEIAG supports and is itself underpinned by a range of key school policies especially those for teaching and learning, assessment, more able learners and SEND. The policy must be considered alongside the Provider Access Policy

OBJECTIVES

STUDENTS' NEEDS

To provide a careers programme that is designed to meet the needs of all students at Tytherington School through differentiation and personalisation to ensure progression through activities that are appropriate to students' stages of career learning, planning and development.

ENTITLEMENT

To ensure that students receive careers education and guidance that meets professional standards of practice and is person-centred, impartial and confidential through integrating it into students' experience of the whole curriculum and be based on a partnership with students and their parents or carers.

The programme will promote equality of opportunity, inclusion and anti-racism.

IMPLEMENTATION

MANAGEMENT

David Bowyer co-ordinates the careers programme as Head of Careers and is responsible to Caroline Brennan (Assistant Head). Work experience is planned and implemented by the work experience co-ordinator, whom is also David Bowyer.

STAFFING/CAREERS ADVISER

All staff contribute to careers education and guidance through their roles as tutors and subject teachers. Specialist sessions are delivered by tutors through PSCH. The careers programme is planned, monitored and evaluated by the school's SLT in consultation with the MPLOY Solutions personal adviser who provides specialist careers and guidance plus targeted and bought in support.

Administrative support is available to the careers co-ordinator and adviser.

CURRICULUM

The careers programme includes careers education sessions, career guidance activities (group work and individual interviews), information and research activities, work-related learning (including one weeks' work experience in yr.10 & 12), and individual learning planning/portfolio activities.

Careers lessons are part of the school's Personal Development programme. Other focused events, e.g. mock interviews are provided for those students that require them. Work experience preparation and follow-up take place in careers lessons and other appropriate parts of the curriculum.

Specifically, impartial and independent CEIAG is provided to students through a number of ongoing delivery methods:

- School VLE and website
- The 'START' careers programme
- FE tasters and assemblies
- Work experience in Year 10 – 1 week
- Work experience in Year 12 – 1 week
- University tasters and day visits
- Access Associates Programme – university student visits
- Industry specific talks and presentations
- Face to face guidance from qualified Careers Adviser
- Group work for specific pathways – Apprenticeships
- Pupil Premium CEIAG Sessions with MPloy Solutions Adviser

KS3

The pastoral curriculum in Year 7-9 covers economic wellbeing, active citizenship and develops enterprise and entrepreneurship.

Year 9 students are invited to a Consultation Day for Guided Choices within the ROSE Day (PSCHE) programme, where they have a one to one meeting with their form tutor. They can also make an appointment to see the school's Careers adviser.

Students in Year 9 will have the opportunity to take part in the Bronze Duke of Edinburgh Award.

KS4

Students will have at least one opportunity in KS4 to visit the Macclesfield Careers Fair, through the school's partnership with The Macclesfield Pledge.

In year 10 students complete 1 weeks work experience and have the opportunity to self-place themselves with a business of their choice.

Students are registered with the 'START' Careers locker and are given opportunities to access the website in school, as well as being able to access from home.

Year 11 students are invited to Post-16 Guidance meetings which are held during the school day on one of our ROSE days (PSCHE). Both days are extended to accommodate parents working hours.

In year 10 students complete 1 weeks work experience and have the opportunity to self-place themselves with a business of their choice.

KS5

Sixth form students complete a period of Work Experience in Year 12. The placement, where applicable, is linked to their study choices.

Year 12 -Post 18 day

Students are actively involved in the planning, delivery and evaluation of activities.

ALTERNATIVE PROVISION (AP)

Where students are identified and recommended by the school it is done through a process of whole school academic progress tracking and assessment of suitability through the pastoral team.

Parents are involved throughout the process and form a contract of agreement with the school, involving Key performance indicators and costs that will be met by the school.

Records of progress are kept by the respective partners and monitored by the AP team.

All AP students have access to GCSE Maths, English and GCSE/BTEC Science.

Some AP uses outside providers to deliver courses. These providers are at present:

- Changing Education
- Macclesfield College
- Total People

A team of staff work together in order to arrange and quality assure the provision:

- Caroline Brennan – Asst.Head/Head of Sixth Form
- Elizabeth Healey (Asst.Head/SENCO)
- Jemma Brereton -PSCHE

Career learning is assessed using outcomes based on the National Framework and assessment for learning techniques. Careers interviews are recorded, and an Action Plan applied.

PARTNERSHIPS

The school has partnerships with Cheshire East Youth Service, which delivers statutory hours.

Careers advice provision is also provided 1 day per week through Mploy Solutions LTD.

The school has further partnerships that benefit the students' CEIAG, including:

- Macclesfield College
- Total People
- Changing Education
- Siemens
- Astra Zeneca
- The Macclesfield Pledge

RONI – RISK OF NON PARTICIPATION INDICATOR (NEET)

RONI criteria and data is shared with all pastoral and learning support teams and is considered in referrals to alternative provision and CAF interventions. The criteria is a key factor in referral of SEND students and where applicable LAC. This is with the purpose of increasing their opportunity of accessing employment/apprenticeships on leaving school and reducing the risk of NEET. Tytherington students are given the opportunity to opt for alternative provision if they wish to do.

IMPACT AND PROGRESSION

Impact is measured through collection and analysis of student Destinations. The school then compares this information with East Cheshire's destination data. The school's Work Experience programme is also reviewed using student questionnaires completed as part of their debrief on return from their placement. The information is then used in a yearly review of Year 10 Work Experience.

RESOURCES

Funding is allocated in the annual budget planning round in the context of whole school priorities and particular needs in the CEIAG area. David Bowyer is responsible for the effective deployment of resources. Sources of external funding are actively sought.

STAFF DEVELOPMENT

Staff training needs are identified as part of the school CPD Policy with qualified Careers practitioner and in conjunction with the school inset co-ordinator. The school will endeavour to meet training needs within a reasonable period of time.

MONITORING, REVIEW & EVALUATION

The programme is reviewed annually by the Head of Careers in conjunction with the Careers adviser and the SLT Link, using quality standards for CEIAG to identify desirable improvements.

Tytherington School

Provider Access Policy Statement



Introduction

This policy statement sets out the school’s arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider’s education or training offer. This complies with the school’s legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 7-13 are entitled:

To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;

to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;

To understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact *David Bowyer* – Careers leader

Telephone: 01625 610220 Ext: 261

Email: dbowyer@tytheringtonschool.co.uk

Opportunities for access

	Autumn Term	Spring term	Summer term
Year 7	Assemblies and form time activities Living in the wider world/KS3 Citizenship element	Assemblies and form time activities Living in the wider world/KS3 Citizenship element	Assemblies and form time activities Living in the wider world/KS3 Citizenship element

Year 8	Life skills – assembly and tutor group opportunities Promoting human rights and tackling stereotypes, prejudice and discrimination	Guided choices PSCHE Promoting human rights and tackling stereotypes, prejudice and discrimination	Promoting human rights and tackling stereotypes, prejudice and discrimination 'START' Intro to Careers locker
Year 9	CEIAG Choices for the future	Guided Choices Options evening 'START' Intro to Careers locker	IAG through National Careers website
Year 10	Macclesfield Pledge 'START' Intro to Careers Locker	Macclesfield Pledge Careers fair visit	
Year 11	-Post 16 evening -Careers Advisor interviews resulting in Careers Action Plan, assistance with applications 'START' Careers Locker	Careers fair visit 'START' Careers	Post-16 taster sessions
Year 12	College visits 'START' Careers Locker	Careers fair visit 'START' Careers Locker	Post 18 day
Year 13	UCAS process	Careers fair visit - Macclesfield Higher education fair Manchester	Preparation for University life- PSCHE

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

Please speak to our Careers Leader to identify the most suitable opportunity for you.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Resource Centre is available to all students at lunch and break times.

Approval and review

Approved *[date]* by Governors at Curriculum and Standards Committee

Next review: *[date]*

Signed: *[name]* Chair of Governors *[name]* Head teacher