



CEIAG Policy including Provider Access Policy Statement

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Date of implementation: October 2021

Date of review: October 2023

INTRODUCTION

Tytherington School has high quality careers advice and guidance, to support our high achieving and ambitious students. This is developed throughout a student's time at the school and is always supportive of their aspirations, strengths and skills. The focus of the support is aimed at destinations associated with a selective and highly academic school.

The Department for Education's Careers Strategy was published in December 2017 (updated July 21). It set out a series of measures to improve careers guidance in England, including new benchmarks for careers education and instigating the requirement to have a named Careers Leader in every school.

We adhere to the Department for Education guidance, 'Careers guidance and access for education and training providers' (DfE, October 2018, July 21), which stipulates that all schools must allow other educational providers access and that we must publish a provider access statement.

RATIONALE FOR CAREERS EDUCATION INFORMATION ADVICE AND GUIDANCE (CEIAG)

Careers Education, Information Advice and Guidance makes a major contribution to preparing young people for the opportunities, responsibilities and experiences of life, in order to help them make a successful transition to adulthood and a place of work.

The 8 Gatsby benchmarks of good career guidance:

1. A stable careers programme
2. Learning from career and labour market information
3. Addressing the needs of each pupil
4. Linking curriculum learning to careers
5. Encounters with employers and employees
6. Experiences of workplaces
7. Encounters with further and higher education
8. Personal guidance

COMMITMENT

Tytherington is committed to providing a planned programme of careers education for all students in Years 7-13 and information, advice and guidance.

The school endeavours to follow the Statutory Guidance for Careers guidance and access for education and training providers and other relevant guidance from the DfE and Ofsted.

LINKS WITH OTHER POLICIES

The policy for CEIAG supports and is itself underpinned by a range of key school policies especially those for teaching and learning, assessment, more able learners and SEND. The policy must be considered alongside the Provider Access Statement.

OBJECTIVES

STUDENTS' NEEDS

To provide a careers programme that is designed to meet the needs of all students at Tytherington School through differentiation and personalisation to ensure progression through activities that are appropriate to students' stages of career learning, planning and development.

ENTITLEMENT

To ensure that students receive careers education and guidance that meets professional standards of practice and is person-centred, impartial and confidential through integrating it into students' experience of the whole curriculum and be based on a partnership with students and their parents or carers.

The programme will promote equality of opportunity, inclusion and anti-racism.

IMPLEMENTATION

MANAGEMENT

David Bowyer co-ordinates the careers programme as Careers Leader and is responsible to Caroline Brennan (Assistant Headteacher). Work experience is planned and implemented by the work experience co-ordinator, whom is also David Bowyer.

STAFFING/CAREERS ADVISER

All staff contribute to careers education and guidance through their roles as tutors and subject teachers. Specialist sessions are delivered by tutors through PSCH. The careers programme is planned, monitored and evaluated by the Careers Leader and SLT in consultation with the MPloy Solutions personal adviser who provides specialist careers and guidance plus targeted and bought in support.

Administrative support is available to the careers co-ordinator and adviser.

CURRICULUM

The careers programme includes careers education sessions, career guidance activities (group work and individual interviews), information and research activities, work-related learning (including one weeks' work experience), and individual learning planning/portfolio activities.

Careers lessons are part of the school's Personal Development programme. Other focused events, e.g. mock interviews are provided for those students that require them. Work experience preparation and follow-up take place in careers lessons and other appropriate parts of the curriculum.

Specifically, impartial and independent CEIAG is provided to students through a number of ongoing delivery methods:

- School Firefly learning platform and website
- The 'START' careers programme
- FE tasters and assemblies
- Work experience in Year 10 – 1 week
- Work experience in Year 12 – 1 week
- University tasters and day visits
- Access Associates Programme – university student visits
- Industry specific talks and presentations
- Face to face guidance from qualified Careers Adviser
- Group work for specific pathways – Apprenticeships
- Pupil Premium CEIAG Sessions with MPloy Solutions Adviser

KS3

- The school's Personal Development scheme in Year 7-8 covers Careers including aspirations and setting goals.
- Year 9 students are invited to a Consultation Day for Guided Choices within the programme, where they have a one-to-one meeting with their form tutor. They can also make an appointment to see the school's Careers adviser.
- Students in Year 9 will have the opportunity to take part in the Bronze Duke of Edinburgh Award.

KS4

- Students will have at least one opportunity in KS4 to access the Macclesfield Careers Expo, through the school's partnership with The Macclesfield Pledge.
- In year 10 students complete 1 week's work experience and have the opportunity to self-place themselves with a business of their choice.
- Students are registered with the 'START' Careers locker and are given opportunities to access the website in school, as well as being able to access from home.
- Year 11 students are invited to Post-16 Guidance meetings and taster events.

KS5

- Sixth form students complete a period of Work Experience in Year 12. The placement, where applicable, is linked to their study choices.
- Year 12 -Post 18 Choices programme
- Employment Readiness Programme (ERP) in collaboration with the Macclesfield Pledge.
- Personal Development mornings/Tutor time

PARTNERSHIPS

The school has partnerships with Cheshire East Youth Service, which delivers statutory hours.

Careers advice provision is also provided 1 day per week through Mploy Solutions LTD.

The school has further partnerships that benefit the students' CEIAG, including:

- Macclesfield College
- The Macclesfield Pledge
- Career Ready programme

IMPACT AND PROGRESSION

Impact is measured through collection and analysis of student Destinations. The school then compares this information with East Cheshire's destination data.

Funding is allocated in the annual budget planning round in the context of whole school priorities and particular needs in the CEIAG area. David Bowyer is responsible for the effective deployment of resources. Sources of external funding are actively sought.

STAFF DEVELOPMENT

Staff training needs are identified as part of the school CPD Policy with qualified Careers practitioner and in conjunction with the school inset co-ordinator. The school will endeavour to meet training needs within a reasonable period.

MONITORING, REVIEW & EVALUATION

The programme is reviewed bi-annually by the Head of Careers in conjunction with the Careers adviser and the SLT Link, using quality standards for CEIAG to identify desirable improvements.

INTRODUCTION

In accordance with the requirements of the Statutory Guidance, 'Careers guidance and access for education and training providers' (October 2018 and July 21 update) and the obligations placed upon schools by Section 42B of the Education Act 1997, this policy statement sets out Tytherington School's arrangements for managing the access of education and training providers to pupils at the school.

PUPIL ENTITLEMENT

All pupils in years 8-13 are entitled to:

- planned careers provision which provides information about the full range of education and training options, including technical and apprenticeship routes, at each transition point
- information from a wide range of education and training providers about the opportunities they offer– through options events, assemblies and aspirations events
- To understand how to make applications for the full range of academic and technical courses.

MANAGEMENT OF PROVIDER ACCESS REQUESTS

PROCEDURE

A provider wishing to request access should contact:	<p><i>David Bowyer</i> – Careers leader</p> <p>Telephone: <i>01625 610220</i> – Ext:261</p> <p>Email: <u>dbowyer@tytheringtonschool.co.uk</u></p>
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OPPORTUNITIES FOR ACCESS

Year Group	Autumn Term	Spring term	Summer term
Year 7	Assemblies and form time activities Living in the wider world/KS3 Citizenship element for one session per week with their forms (this includes topics such as aspirations, careers, managing money.	Assemblies and form time activities Living in the wider world/KS3 Citizenship element for one session per week with their forms (this includes topics such as aspirations, careers, managing money.	Assemblies and form time activities Living in the wider world/KS3 Citizenship element for one session per week with their forms (this includes topics such as aspirations, careers, managing money.
Year 8	Life skills – assembly and tutor group opportunities Living in the Wider World (PSHE) Year 8 form tutors will be provided with a booklet to work through for one session per week with their forms (this includes topics such as self-confidence, careers, managing money, setting goals) 'START' Careers Profile	Living in the Wider World (PSHE) Year 8 form tutors will be provided with a booklet to work through for one session per week with their forms (this includes topics such as self-confidence, careers, managing money, setting goals)	Apprenticeship assembly-'ASK' Apprenticeships- how to access apprenticeships Living in the Wider World (PSHE) Year 8 form tutors will be provided with a booklet to work through for one session per week with their forms (this includes topics such as self-confidence, careers, managing money, setting goals)
Year 9	CEIAG Choices for the future Virtual Careers Exp 'START' Careers Profile	*Guided Choices *Options evening *Statutory Citizenship KS4	'START' Careers Profile

Year Group	Autumn Term	Spring term	Summer term
Year 10	Careers Expo Macclesfield Pledge 'START' Careers Locker Virtual careers expo	*Statutory Citizenship KS4 Apprenticeship assembly-'ASK' Apprenticeships- how to access apprenticeships	Work experience
Year 11	Careers Advisor interviews resulting in Careers Action Plan, assistance with applications Year 11 Taster Day Support 'START' Careers Locker Virtual careers expo	'START' Profile Careers Advisor interviews resulting in Careers Action Plan, assistance with applications.	Post-16 taster sessions Careers Advisor interviews resulting in Careers Action Plan, assistance with applications.
Year 12	Careers Expo 'START' Careers Locker Virtual careers expo	Post 18 Choices programme	Post 18 Parents evening Work Experience
Year 13	Careers Expo UCAS process Employment Readiness Programme Virtual careers expo	'START' Careers Profile	Preparation for University life- PSCHE

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

Please speak to our Careers Leader to identify the most suitable opportunity for you.

PREMISES AND FACILITIES

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Resource Centre is available to all students at lunch and break times.

APPROVAL AND REVIEW

Approved: September 2021

Next review: September 2023