



# Tytherington SCHOOL

An ambitious school at the heart of the community

HEADTEACHER: Mr Emmanuel Botwe MA (Oxon)

07 January 2020

## Year 9 Guided Choices 2020 – Process Information Pack

Dear Parent/Carer,

I am writing to update you on the Guided Choices process for your child which is due to begin in this academic term. A series of events and activities have been designed to ensure that each student in Year 9 has the chance to consult and decide on which courses will be right for them at KS4.

The dates below are part of a bespoke process that we feel will result in you and your child having the information to make informed decisions. These dates and events are as follows with any linked **actions** to be taken by you and your child alongside them:

Thursday 16th January 2020 6:00pm-8:00pm	<b>Year 9 Guided Choices &amp; Subject Information Evening</b> – Including a presentation to parents and opportunity to consult subject leaders and senior staff about the courses we are offering. We have included specific information about the evening within this pack, including the rooms where you can find out about specific courses on offer.
Friday 17th January 2020	<b>Assessment &amp; Monitoring Reports Sent Home</b> – Assessment & Monitoring Reports will be sent home with individual data to support decision making.
Thursday 30th January 2020 4:00pm-7:00pm In the Main Hall & Refectory	<b>Year 9 Parents' Evening</b> – Opportunity to discuss present progress and possible choices with teachers. <b>Action</b> – Please get your child to make appointments with their teachers, using the Student Appointment Sheet within this pack. They should focus on making appointments with the teachers of the subjects that they have interest in taking in Key Stage 4. Especially for subjects like Computer Science and Religious Studies where the number of appointments is limited by the number of teachers in those subjects.
Wednesday 5th February 2020 7.30am – 6.00pm In the G Block	<b>Tutor Consultation Day (as part of ROSE Day 3)</b> – You are invited to arrange an individual consultation with your child's Form Tutor to discuss your guided choices. You will receive your 'Choices Form' at that consultation and vast majority will be submitted at the consultations. <b>Action</b> – Please see the additional information about this day that is included in this pack and send your child in with the return slip that is included so that an appointment time can be confirmed with you and we are aware of your plans for that day.
Friday 14 <sup>th</sup> February 2020	The final <b>deadline</b> for making choices and submitting them to the school office using the forms collected during ROSE Day 3.

**Action** – Please ensure that the '**Return Slips**' have been responded to electronically (via the link in the email) or the ones included in this pack are returned to school by **Monday 13<sup>th</sup> January 2020**.

The dates above are also found on the school website along with additional information that will help support the process, including an electronic version of the Guided Choices Booklet:

<http://www.tytheringtonschool.co.uk/our-school/curriculum/year-9-guided-choices/>

We look forward to seeing you at the events above and providing support.

Yours sincerely,

Deputy Headteacher

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Tel: 01625 610220 www.tytheringtonschool.co.uk email: [info@tytheringtonschool.co.uk](mailto:info@tytheringtonschool.co.uk)



## WEDNESDAY 6<sup>TH</sup> FEBRUARY 2020

Dear Parent/Carer,

I am very pleased to invite you to an appointment on our Tutor Consultation Day that takes place in the G Block on our ROSE Day 3 and forms a key part of the Year 9 Guided Choices process.

On Wednesday 5<sup>th</sup> February 2020, we provide a 10-minute meeting for each student and their parents/carers with their Form Tutor. It represents the final stage in the process of decision making ahead of submitting the choices that they wish to take. At those meetings, the Form Tutor will be able to answer any final questions that you may have and discuss the choices before submitting them.

Appointments will be made through your child, so it is very important that you complete the 'Return Slip' within this pack and **return it by Monday 13<sup>th</sup> January 2020** and the appointment time will be confirmed with you.

The 'Return Slip' provides you with the opportunity to identify the best windows of time in the day for you to attend and we will then endeavour to confirm an appointment time with you that is within one of your identified windows.

### ON THE DAY

Please come into school in time for your appointment and make your way to room G1 in the G Block to book in.

#### FLEXIBLE APPROACH FOR YEAR 9 STUDENTS

We have arranged for a flexible approach to be available on the day. Although every student must attend their meeting with their Form Tutor in their school uniform, they do not have to be in school for any more time than is necessary for that appointment. Alternatively, you may decide that you wish for them to attend school during the day, that can be accommodated.

Where students attend the meeting only, we advise that they take the opportunity within the rest of the day to investigate careers linked to their choices and complete any homework set on Show My Homework.

As part of the 'Return Slip', please indicate your wishes with regard to this.

#### CAREERS ADVISOR AVAILABILITY

Our independent Careers Advisor, Bev Robson, will be available on the day and will be present in the G Block between 09:30 to 14:30. If you wish, please feel free to speak with her when you come in for your appointment.

If you have any questions about the day, please do contact me.

Yours sincerely,



Deputy Headteacher

**Student Name:** \_\_\_\_\_

**Tutor Group:** \_\_\_\_\_

Please ensure that this 'Return Slips' sheet is returned to school by **Monday 13<sup>th</sup> January 2020**.

## YEAR 9 GUIDED CHOICES & SUBJECT INFORMATION EVENING

THURSDAY 16<sup>TH</sup> JANUARY 2020

I acknowledge receipt of the information about the Year 9 Guided Choices and Subject Information Evening.

\* I am **able / unable** to attend the Year 9 Guided Choices and Subject Information Evening on Thursday 16<sup>th</sup> January 2020.

**Parent/Carer Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

## YEAR 9 PARENTS' EVENING

THURSDAY 30<sup>TH</sup> JANUARY 2020

I understand that my child will make parents' evening appointments with their teachers and that they should focus on making appointments with the teachers of the subjects that they have interest in taking in Key Stage 4. Especially for subjects like Computer Science and Religious Studies where the number of appointments is limited by the number of teachers in those subjects.

\* I am **able / unable** to attend the Year 9 Parents' Evening that will take place in the Main Hall and Refectory on Thursday 30<sup>th</sup> January 2020.

**Parent/Carer Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

## TUTOR CONSULTATION DAY (AS PART OF ROSE DAY 3)

WEDNESDAY 5<sup>TH</sup> FEBRUARY 2020

We would appreciate a consultation meeting within the following time windows (please tick all that are preferable):

	Tick
07:30 – 09:00	
09:00 – 10:30	
10:30 – 12:00	
12:00 – 13:30	

	Tick
13:30 – 15:00	
15:00 – 16:30	
16:30 – 18:00	

The above-named student will do the following on the Tutor Consultation Day (please tick your choice):

	Tick
Attend only their consultation meeting	
Attend School between 08:45-15:10	

**Parent/Carer Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

\* Please delete as appropriate

## STUDENT APPOINTMENTS SHEET

THURSDAY 30<sup>th</sup> JANUARY 2020

**Student Name:** \_\_\_\_\_ **Tutor Group:** \_\_\_\_\_

It is advisable to allow a 5-minute gap between appointments to allow for movement time.

	<b>SUBJECT</b>	<b>TEACHER</b>
4.00 pm		
4.05		
4.10		
4.15		
4.20		
4.25		
4.30		
4.35		
4.40		
4.45		
4.50		
4.55		
5.00		
5.05		
5.10		
5.15		
5.20		
5.25		
5.30		
5.35		
5.40		
5.45		
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6.35		
6.40		
6.45		
6.50		
6.55		



## YEAR 9

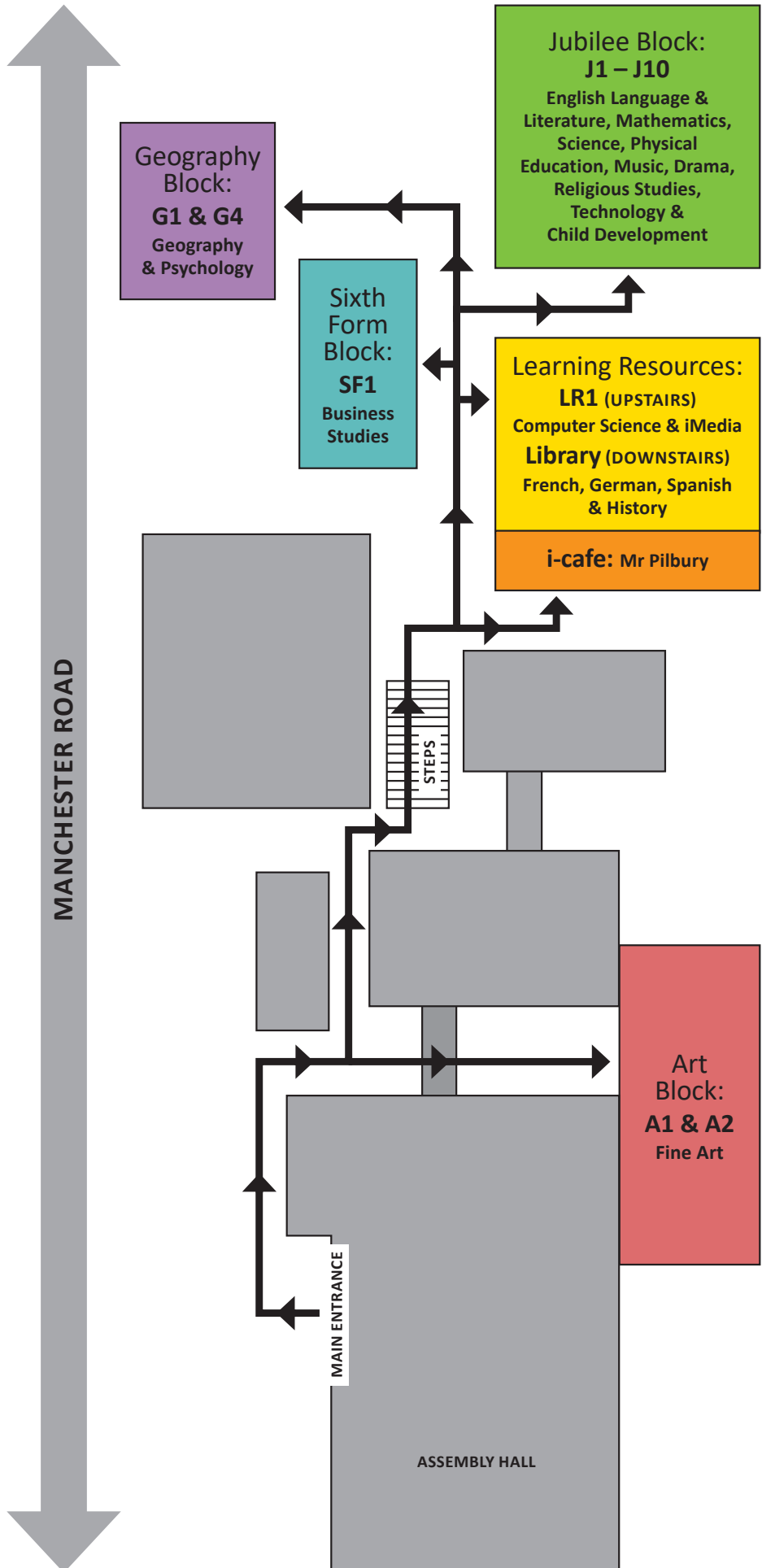
# Guided Choices & Subject Information Evening

**Thursday 16<sup>th</sup> January 2020, 6.00 - 8.00pm**

**Headteacher's address in the Main Hall at 6.05pm**

### KEY EVENTS AND DATES TO REMEMBER:

Date	Event
Thursday 16th January 2020 6.00pm - 8.00pm	<b>Year 9 Guided Choices &amp; Subject Information Evening</b> Including a presentation to parents and opportunity to consult subject leaders and senior staff about the courses we are offering.
Friday 17th January 2020	<b>Assessment &amp; Monitoring Reports Sent Home</b> Assessment & Monitoring Reports will be sent home with individual data to support decision making.
Thursday 30th January 2020 4.00pm - 7.00pm In the Main Hall & Refectory	<b>Year 9 Parents' Evening</b> Opportunity to discuss present progress and possible choices with teachers.
Wednesday 5th February 2020 7.30am - 6.00pm	<b>Tutor Consultation Day (as part of Rose Day 3)</b> You are invited to arrange an individual consultation with your child's Form Tutor to discuss your guided choices. You will receive your 'Choices Form' at that consultation and vast majority will be submitted at the consultations.
Friday 14th February 2020	<b>Choices Form Submission Deadline</b> Final date for submission of your 'Choices Form'. This must be submitted to students' Form Tutors.
March & April 2020	<b>Guided Choices Review</b> If additional consultations are required, they will take place between selected students and a senior member of staff before final allocations are confirmed.
April 2020	<b>Confirmation of Choice Allocations</b> A confirmation letter informing you and your parents/carers of the choices that have been allocated is sent home.



Course	Room
GCSE English Language GCSE English Literature	<b>J1</b>
GCSE Mathematics	<b>J2</b>
GCSE Combined Science (Trilogy Science) GCSE Separate Sciences	<b>J3</b>
GCSE Physical Education NCFE Level 2 Certificate in Health and Fitness	<b>J4</b>
GCSE Music	<b>J6</b>
GCSE Drama	<b>J7</b>
OCR Cambridge National Certificate (CNC) in Child Development	<b>J8</b>
GCSE Religious Studies	<b>J9</b>
Design Technology Level 2 Technical Award in Engineering GCSE Art & Design: Textile Design GCSE Food Preparation and Nutrition NCFE Graphic Design	<b>J10</b>
GCSE Art & Design: Fine Art	<b>A1 &amp; A2</b>
GCSE Geography	<b>G1</b>
GCSE Psychology	<b>G4</b>
GCSE Business Studies	<b>SF1</b>
GCSE Computer Science OCR Cambridge National Certificate in Creative iMedia	<b>LR1</b>
GCSE Modern Foreign Languages – French, German and Spanish GCSE History	<b>Library</b>
Mr Pilbury is available throughout the evening	<b>i-cafe</b>